



## **My Online Notes Access Artwork Guidelines**

### **Acceptable Program Formats**

- Adobe Illustrator
- Adobe Photoshop
- Adobe Acrobat (pdf)
- InDesign
- QuarkXpress

### **Margin Requirements**

- We will automatically adjust your artwork to fit these margins:
  - Stik-Withit<sup>®</sup> Adhesive Notepads 3/16" (.187")
  - Stik-Withit<sup>®</sup> Edge-Printed Note Cube<sup>®</sup> Notepads 1/8" (.125")
- If your notepad art has elements that bleed off the sheet, it must trim under size and art must extend beyond the edge by 1/8" (.125"). Please use template provided to insure proper fit and bleed.

### **Camera Ready Art**

- All .eps files
- Please convert ALL fonts to outline where applicable, if unable to, ALL fonts must be linked and supplied.
- All artwork developed in layers must be flattened, especially if transparencies are implemented.
- All artwork must be set to your specified PMS spot color(s) within the file. Our product is uncoated so all colors specified will be printed as PMS uncoated (U) color(s).
  - No RGB
  - No CMYK color unless ordering full-color
- Vector art
- Non-Vector images must meet these resolutions
  - Grayscale images 300 dpi
  - Line art without text 600dpi
  - Line art with text 1200dpi
- Supply a digital image of your file (jpg, pdf), with artwork, to confirm content

### **Proofs**

- Proofs are not typically offered for 48-Hour Express Service since the artwork is uploaded directly into our system. However, if you wish to have a PDF proof emailed, Notes Inc can gladly accommodate you. Your schedule will then be based upon your PDF approval date.